

Megan J. Duffy

SUMMARY OF QUALIFICATIONS

I am a public service professional with over 17 years of experience in budget preparation, program management, and policy improvement.

EXPERIENCE: City of Savannah, Georgia
Director of Internal Auditing, February 2009 – October 2017

- Conduct reviews and audits of departments and operations
- Coordinate annual inventories and monthly bank reconciliations
- Evaluate processes for continued improvement and efficiencies
- Interpret city policies and standard operating procedures
- Supervise staff of six auditors
- Assist on various projects outside the scope of Auditing, particularly in the areas of budget, personnel, and management

City of Savannah, Georgia
Management Services Coordinator, March 2004 – February 2009

- Prepared reports and presentations for the Assistant City Manager
- Collaborated with directors and administrators to find efficiencies
- Oversaw activities within the Assistant City Manager's Office and Bureau of Public Development, including supervision of interns and budget matters

State of Illinois, Governor's Office of Management and Budget
Budget Analyst II, September 2000 – March 2004

- Developed capital budgets for state agencies
- Prepared operating budgets for various state agencies
- Monitored budget bills and legislation

EDUCATION: **Master of Arts, Political Studies** **Bachelor of Arts, Political Science/History**
University of Illinois, Springfield Illinois College
Springfield, Illinois (2000) Jacksonville, Illinois (1998)

CERTIFICATIONS: **Local Government Management** **Certified Government Auditing Professional**
Carl Vinson Institute of Government Institute of Internal Auditors (2016)
University of Georgia (2006)

AFFILIATIONS: **International City/County** **Institute of Internal Auditors (IIA)**
Management Association (ICMA)