

Patrick T. Reagan

Education

Masters of Public Administration (Awarded December 2008)

Grand Valley State University

Concentrations: Public Management/ Urban and Regional Policy and Planning

Member: Phi Alpha Alpha (Public Administration Honor Society)

Named a Leadership Fellow at the Peter C. Cook Leadership Academy

Bachelor of Science (Awarded December 2004)

Grand Valley State University

Areas of Concentration: Major in History, Minor in Political Science

Member: Phi Alpha Theta (History Honor Society)

Experience

City Manager/ Zoning Administrator (May 2016 – present)

City of Crystal Falls

Crystal Falls, Michigan

- Worked with City Council and department leaders to create and implement a \$5.5 million annual budget
- Fostered a “team oriented” approach to the provision of city services
- Worked with department leaders and City Council to create a five-year capital improvement plan
- Developed various internal control policies for city services and operations
- Successfully worked to refund Wastewater bonds that provided significant cost savings for the city
- Worked with Planning Commission and City Council to amend outdated zoning ordinance
- Worked with department leaders to establish a more team oriented working environment through the introduction of staff meetings, budget creation practices, and accountability standards
- Negotiated contracts, agreements, and leases with various vendors and neighboring municipalities
- Acquired a \$200,000 Michigan Department of Natural Resources Trust Fund grant for improvements to city-owned campground
- Interviewed and hired seasonal employees for Department of Public Works, Cemetery, and City-owned golf course
- Successfully negotiated multi-year labor agreements with city employees represented by the Police Officers Association of Michigan (POAM) and International Brotherhood of Electric Workers (IBEW) which led to savings in the City’s health insurance plan moving forward
- Worked with the Planning Commission, City Council, and City staff to amend various ordinances to address areas of existing need and to plan for future growth
- With department leaders, created and implemented policies that allowed for better enforcement and collection of city utility payments
- Wrote and implemented ordinance allowing for the introduction of curbside solid waste pickup for city residents
- Negotiated agreements for financing and purchasing of new city equipment, allowing for the provision of better service to residents and business owners
- Instituted city-led safety program, resulting in significant cost savings for the city
- Met regularly with city residents and business owners to discuss various citywide issues
- With the Planning Commission, developed and instituted a city recreation plan
- Performed various rate studies to determine appropriate schedules for the city’s water, sewer, and electric utilities

Interim/ Assistant City Manager (March 2014 – October 2014)

City of Portland, Michigan

Portland, Michigan

- Worked with City Council and various department leaders to develop \$12.1 million budget
- Led a staff of thirty-one full-time and twenty part-time employees
- Negotiated agreements with vendors and lessees
- Worked with County Treasurer for purchase of tax foreclosed properties for city projects
- Successfully mediated inter-departmental issues and conflicts
- Worked with Mayor and City Council to set agendas and assemble meeting packets
- Led interview process for the hiring of a new Water Technician employee
- Worked to create a better, more flexible, work environment for City Hall staff, one that encouraged the expansion of roles and responsibilities
- Along with department leaders, problem solved issues of imminent need
- Maintained a proactive, responsive approach to the needs and concerns of residents
- Wrote RFP for a new City website
- Actively worked with Boards and Commission, including the Planning Commission, Downtown Development Authority Board of Directors, Zoning Board of Appeals, and the Economic Development Corporation
- Actively worked with contracted firm to update the City's Master Plan

Downtown Development Authority Director/ Main Street Manager (April 2009-May 2015)

City of Portland Downtown Development Authority

Portland, Michigan

- Led Portland Main Street program in achieving Master Level Accreditation from the National Trust for Historic Preservation
- Recruited and empowered over 100 community volunteers annually
- Effectively recruited new businesses to downtown district
- Built community consensus and developed partnerships among various downtown stakeholders, property owners, business owners, and local government officials
- Developed and administered the Downtown Development Authority and Main Street programs annual budgets
- Presented at regional and national conferences on the Main Street Four Point Approach
- Developed and maintained successful partnerships with the MEDC, MSHDA, and SHPO.
- Worked with downtown building owners on large-scale rehabilitation projects, including a Community Development Block Grant for \$200,000
- Managed and marketed successful downtown events and programs that increased downtown tourism
- Introduced new training opportunities for downtown business owners and entrepreneurs.
- Administered Sign Incentive and Facade Rehabilitation Grants for downtown businesses
- Negotiated contracts and agreements with vendors and various state agencies
- Prepared and delivered reports and presentations to the Portland City Council, Downtown Development Authority Board of Directors, and other community organizations
- Assisted building and business owners with interpreting City ordinances

Regional and Community Involvement

- City of Crystal Falls Planning Commission – Present Member
- City of Crystal Falls Downtown Development Authority – Present Member
- Ionia County Economic Alliance - Member, 2010-2014
- Ionia County Tourism Council - Member, 2010-2013
- Michigan Main Street Advisory Board - Manager Representative, 2012-2014
- Portland Area Chamber of Commerce - City Government Representative, 2014
- Peter C. Cook Leadership Academy Advisory Board - Member, 2009-2012